



# Notification of temporary storage or handling of dangerous goods

Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007 [r. 25(3)]

ABN: 48 723 237 878

This form should be completed by the operator of a dangerous goods site if:

- the operator intends to store or handle less than 3 times the manifest quantity of dangerous goods for no more than 6 months
- dangerous goods are not manufactured or processed on the site
- the site is not, or would not be, classified as a major hazard facility
- the site is not currently licensed as a dangerous goods site
- the operator has a risk assessment in relation to the dangerous goods site.

*Note:*

- *All other requirements such as a risk assessment, placarding (if applicable), emergency response are still required to be addressed even if a dangerous goods licence is not required*

## Under the Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007

**"risk assessment"** for a dangerous goods site is a document that, in relation to the site as the site exists, or will exist, at the relevant time —

- (a) identifies all hazards relating to dangerous goods at the site; and
- (b) for each hazard, assesses —
  - (i) the probability of the hazard causing a dangerous goods incident; and
  - (ii) the nature of the harm to people, property and the environment that would result from the occurrence of that incident; and
- (c) for each hazard, identifies the risk control measures; and
- (d) in relation to each judgment required above, explains the methods used to make the judgment and the reasons for the judgment; and
- (e) has been prepared in a form acceptable to the Chief Officer.

**"risk control measures"**, in relation to a hazard relating to dangerous goods at a dangerous goods site, means measures that will eliminate or, if it is not reasonably practicable to eliminate, that will reduce so far as reasonably practicable —

- (a) the probability of the hazard causing a dangerous goods incident; and
- (b) the harm to people, property and the environment that would result from the occurrence of that incident.

For guidance on dangerous goods risk assessments, send a blank email to [ra@lgirs.wa.gov.au](mailto:ra@lgirs.wa.gov.au) or visit these links

[Risk assessment for dangerous goods: Guide](#)  
[Dangerous goods risk assessment: Template](#)  
[Dangerous goods safety templates - WorkSafe](#)

### Please return completed form to:

Department of Local Government, Industry Regulation and Safety (LGIRS)  
Worksafe Petroleum Safety and Dangerous Goods  
Locked Bag 14 Cloisters Square, Perth WA 6850  
Email: [dgsb@lgirs.wa.gov.au](mailto:dgsb@lgirs.wa.gov.au)

### For any enquires related to dangerous goods safety contact:

Dangerous Goods Officer  
Telephone: (08) 6251 2300 Email: [dgsb@lgirs.wa.gov.au](mailto:dgsb@lgirs.wa.gov.au)

## Appendix 1

### Approved codes of practice under section 20 of the *Dangerous Goods Safety Act 2004*

#### Department of Local Government, Industry Regulation and Safety

*Safe storage of solid ammonium nitrate – code of practice*

#### Australian Standards

AS/NZS 1596 *The storage and handling of LP Gas*

AS 1692 *Steel tanks for flammable and combustible liquids*

AS 1697 *Installation and maintenance of steel pipe systems for gas*

AS 1894 *The storage and handling of non-flammable cryogenic and refrigerated liquids*

AS 1940 *The storage and handling of flammable and combustible liquids*

AS/NZS 2022 *Anhydrous ammonia – Storage and handling*

AS 2441 *Installation of fire hose reels*

AS 2507 *The Storage and Handling of Agricultural and Veterinary chemicals*

AS 2714 *The storage and handling of organic peroxides*

AS 2927 *The storage and handling of liquefied chlorine gas*

AS 3780 *The storage and handling of corrosive substances*

AS 3833 *The storage and handling of mixed classes of dangerous goods in packages and intermediate bulk containers*

AS 3961 *The storage and handling of liquefied natural gas*

AS/NZS 4081 *The storage, handling of liquid and liquefied polyfunctional isocyanates*

AS 4326 *The storage and handling of oxidising agents* (note that AS4326 is not applicable to solid ammonium nitrate. For the safe storage of solid ammonium nitrate, please refer to LGIRS code of practice)

AS 4332 *The storage and handling of gases in cylinders*

AS 4452 *The storage and handling of toxic substances*

AS/NZS 4681 *Storage and handling of Class 9 (miscellaneous) dangerous goods and articles*

AS/NZS 4745 *Code of practice for handling combustible dusts*

AS 4971 *Inspection and integrity monitoring of large steel vertical petroleum storage tanks*

AS/NZS 5026 *The storage and handling of Class 4 dangerous goods*

AS/NZS 60079 *Explosive atmospheres (all parts)*

#### American Petroleum Institute (API) Documents

API Std 620 *Design and Construction of Large, Welded, Low-Pressure Storage Tanks*

API Std 650 *Welded Steel Tanks for Oil Storage*

API RP 652 *Linings of Aboveground Petroleum Storage Tank Bottoms*

API Std 653 *Tank Inspection, Repair, Alteration and Reconstruction*

#### Petroleum Industry Contractors Association

RP 001 *Recommended Practices for Installation of Underground Liquid Storage Systems*

#### Underwriters Laboratories

UL971 *Nonmetallic Underground Piping For Flammable Liquids*

#### Australian Explosives Industry and Safety Group

*Code of Practice—Storage and Handling of UN3375*



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Please complete sections applicable to your circumstances. If any sections are not applicable, please insert N/A.

## 1. Details of operator

Full name of individual making application			
Business name (if applicable)			
Company name			
ACN / ABN			
Postal address (residential and/or registered company address)			
Name of contact person			
Position			
Phone		Mobile no.	
Fax			
Email			
Location of proposed dangerous goods site	<i>Exact address and/or GPS co-ordinates; attach a plan of the dangerous goods storage and handling system site with scale bar and North indicator; and a plan showing the site's location with North indicator and scale (e.g. Google Earth)</i>		

Dates for dangerous goods storage and handling			
Expected start		Expected finish	

## 2. Dangerous goods storage or handling details

Nature of business	<i>Briefly describe how the dangerous goods are used</i>
Describe how dangerous goods will be stored and handled on site	<i>Include a brief description of the dangerous goods storage and handling system, its design standards and risk assessment; including types of containers e.g. drums or tanks</i>

### Details of dangerous goods being stored or handled

Proper shipping name	UN no.	Class	Subsidiary hazard	Packing group	Quantity (kL or t)

**Checklist for operator**

Does the site have an existing Dangerous Goods Site Licence?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Dangerous goods are intended to be stored or handled at site for less than six months	<input type="checkbox"/> Yes <input type="checkbox"/> No
Quantity of dangerous goods does not exceed three times manifest quantity.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Quantity of dangerous goods exceeds manifest quantity	<input type="checkbox"/> Yes <input type="checkbox"/> No
Site is not a major hazard facility	<input type="checkbox"/> Yes <input type="checkbox"/> No
Risk assessment in relation to the dangerous goods site has been undertaken and adequate risk controls are in place	<input type="checkbox"/> Yes <input type="checkbox"/> No
Placarding will be provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
Separation distances from dangerous goods storage or handling systems to protected places and boundaries are adequate	<input type="checkbox"/> Yes <input type="checkbox"/> No
Spill containment is provided, where applicable	<input type="checkbox"/> Yes <input type="checkbox"/> No
Security of dangerous goods is adequate	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fire control equipment provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emergency plan prepared	<input type="checkbox"/> Yes <input type="checkbox"/> No
Manifest prepared	<input type="checkbox"/> Yes <input type="checkbox"/> No
Personnel training in relation to dangerous goods has been arranged	<input type="checkbox"/> Yes <input type="checkbox"/> No
SDSs available if requested	<input type="checkbox"/> Yes <input type="checkbox"/> No
Site plan prepared and attached to the notification form	<input type="checkbox"/> Yes <input type="checkbox"/> No
Neighbouring properties notified	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please attach a copy of the site plan to the notification form. Notification form and other relevant information can be emailed to [dgsb@lgirs.wa.gov.au](mailto:dgsb@lgirs.wa.gov.au). If the dangerous goods on site are stored or handled for longer than six months you must notify the Chief Officer and apply for a Dangerous Goods Site Licence.

**3. Applicant's declaration**

I certify that the details contained in this application are true and correct and I have enclosed the necessary documentation. Please indicate the following items have been considered and addressed.

- ☐ A risk assessment is available for the dangerous goods site.
- ☐ The site is not a major hazard facility.
- ☐ The quantity of dangerous goods does not exceed three times manifest quantities.
- ☐ The dangerous goods are intended to be stored or handled at site for less than six months.
- ☐ The dangerous goods are not manufactured or processed on the site.
- ☐ The storage and handling system is compliant with the *Dangerous Goods Safety Act 2004* and associated regulations.

_____	_____	_____
Name	Signature	Date

**LGIRS office use only**

_____	_____	_____
Name	Signature	Date
Conditions and directions given		