



HOW-TO GUIDE

Mines statutory positions portal: Cancelling and rescheduling an exam

Cancelling an exam

Log into your account in the mines statutory positions portal on the homepage.

Click on **Application Status**.

The screenshot shows the 'Application Status' page of the Mines Statutory Positions Portal. The top navigation bar includes links for Home, New certificates/statutory positions, Transitional certificates, Application Status (highlighted), Info, How-to guides, and Assessment adjustments. Below the navigation bar, the 'Application status' section has tabs for Current, Pending enrolments, Assigned, Completed, Cancelled, and All. A search bar with the placeholder 'Search term' and a 'Search' button is present. Below the search bar, it indicates '2 results'. The first result is for a '1 Aug 2025 12:30pm - Legislation Exam - Bunbury - South Regional TAFE', showing the date and time, and a list of attributes: No free waiting slots, English (GB), In progress, Exam Session Bookings, and South Regional TAFE - Bunbury. The second result is for 'Exploration Manager', showing the statutory position process, and attributes: Unlimited, English (GB), Enrolled, and Statutory position. Both results have a dropdown arrow on the right.

Click on the icon for the examination sessions in which you have enrolled.

Home
New certificates/statutory positions
Transitional certificates
Application Status
Info
How-to guides
Assessment adjustments

← Catalogue

1 Aug 2025 12:30pm - Legislation Exam - Bunbury - South Regional TAFE

Exam Session Bookings
In progress
1 Aug 2025 12:30 to 1 Aug 2025 15:30

Description
Process
Cancel booking

Process
Collapse all

You are enrolled!

Thank you for enrolling into this legislation examination session. If you need to cancel your booking, please do so when you are aware that you can't attend by clicking the "Cancel booking" button above. Click the video links below to help prepare yourself for your upcoming exam.

Preparing for a statutory examination

i
→

Understanding the legislation exams for statutory positions

i
→

Select **Cancel booking**.

You can put additional information in the notes section of the pop-up box, then select Cancel booking.

Do you want to cancel the course?

X

This action cannot be undone and the course will be removed from your personal syllabus.

Cancellation confirmation

Conflicts with another work commitment

Note

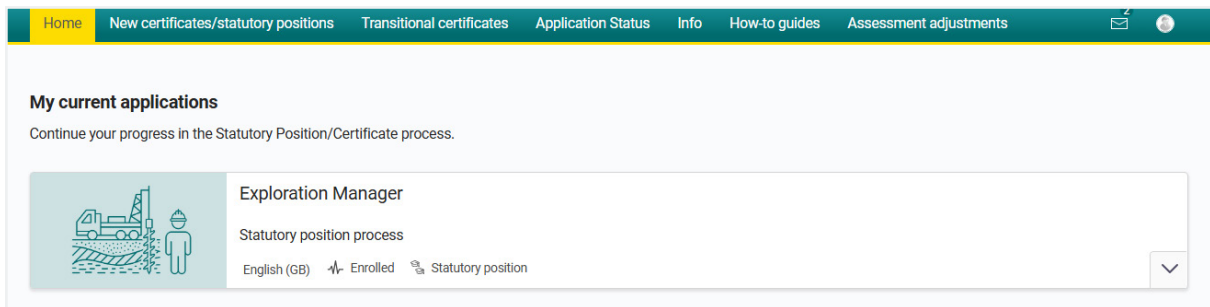
Close

Cancel booking

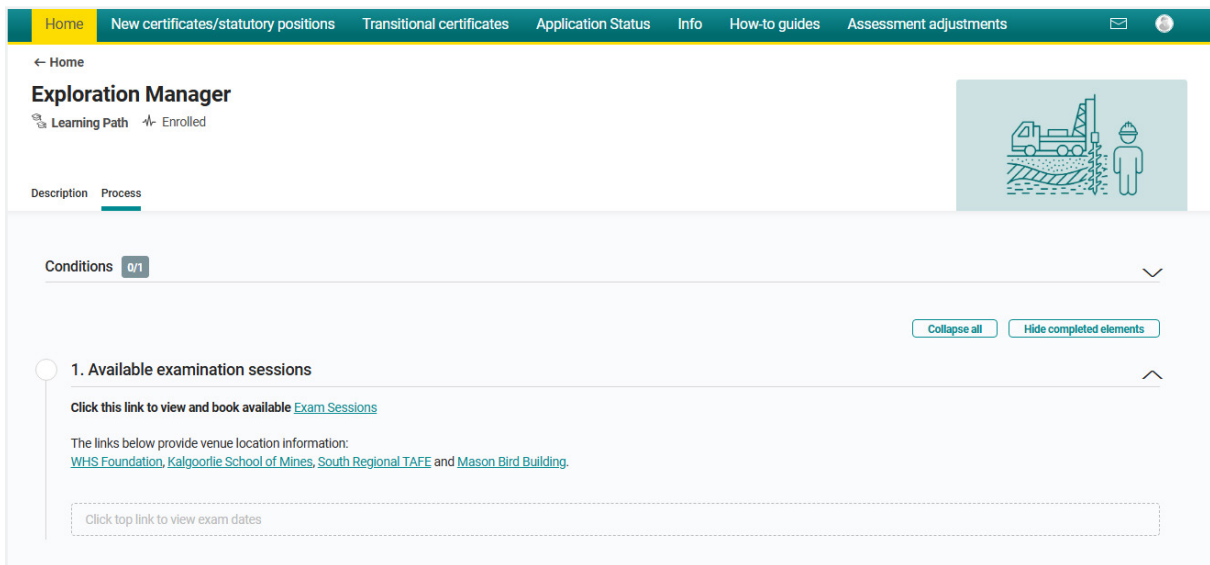
Please note that if you cancel an examination session, you will not be able to re-enrol in that session and will need to choose another one.

Rescheduling an exam

Click on **Home** in the menu bar and scroll down to your chosen learning path. Select **My current applications** to enrol in another examination session.

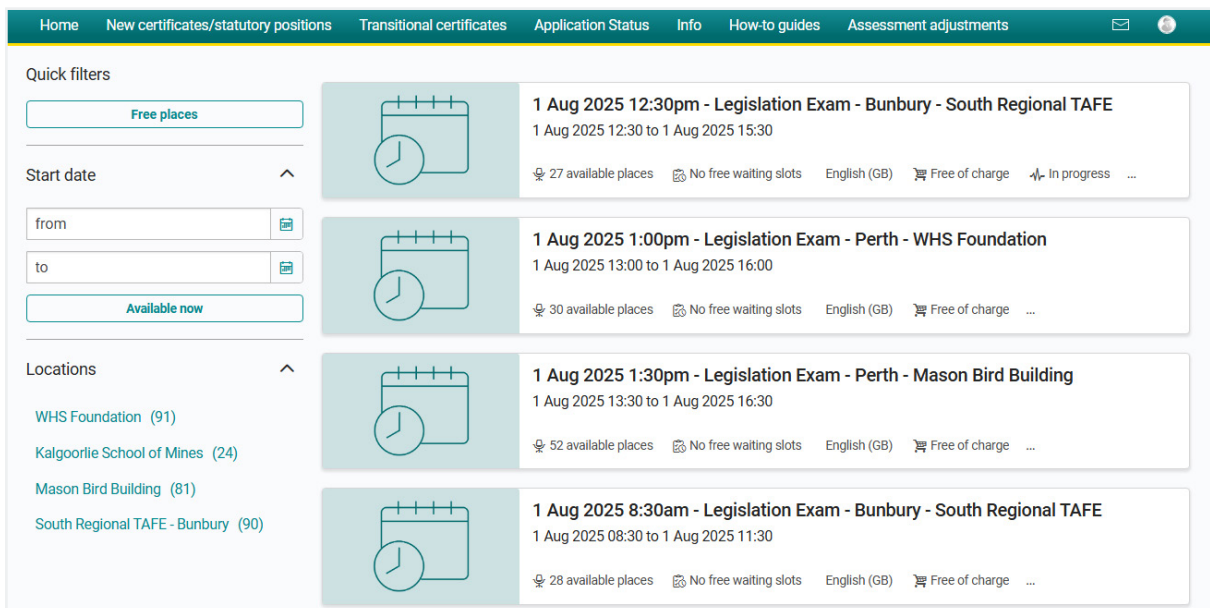


Click on the link **Exam Sessions**.





Click on the icon for the exam session you would like to enrol in.

Please not that only one exam session can be booked at a time.





Select **Enrol**, then select the exam you will be sitting from the drop-down menu.


[Home](#) [New certificates/statutory positions](#) [Transitional certificates](#) [Application Status](#) [Info](#) [How-to guides](#) [Assessment adjustments](#)  

[← Catalogue](#)

10 Sep 2025 12:30pm - Legislation Exam - Bunbury - South Regional TAFE





Exam Session Bookings  10-Sep-2025 12:30 to 10-Sep-2025 15:30

Description

For Candidates that wish to enrol

By clicking enrol, you are confirming your intention to attend this exam time. No further action is required by you once you have enrolled into the exam time.

A calendar appointment will be sent to your email address once you have enrolled.

South Regional TAFE - Bunbury
Robertson Dr,
Bunbury, WA 6230
[Google map link](#).

If you are unable to attend, please ensure you cancel yourself from the session as soon as possible.

Enrolments for all examinations will close three days before the date of the examination.

For Candidates that wish to cancel booking

When you cancel a booking, you are removing your enrolment place from this examination session.

Once this action has been performed, you will be unable to re-enrol into this examination session if your circumstances change again.



A cancellation calendar appointment will be sent to your email address to remove from your calendar as confirmation.

Available places
28

Location
South Regional TAFE - Bunbury, Bunbury


Start date
10-Sep-2025 12:30

End date
10-Sep-2025 15:30

[Home](#) [New certificates/statutory positions](#) [Transitional certificates](#) [Application Status](#) [Info](#) [How-to guides](#) [Assessment adjustments](#)  

[Catalogue](#) / [Course](#)

10 Sep 2025 12:30pm - Legislation Exam - Bunbury - South Regional TAFE






Which exam are you taking in this session?

Please confirm from the drop down list below as to which exam you will be sitting in this examination session. Once done, you can click the enrol button below.

Providing these details ensures we provide the correct information to access the exam on the day.

Which exam are you taking in this session? *

Exploration Manager 

You will receive an email confirming your examination session selection as well as a calendar invitation.

Please read the information provided carefully as it is important to ensure there are no issues on the day of your exam.