

How can managers and supervisors support safety and health representatives?



Allocate sufficient time and resources

- Provide access to email, internet and print facilities
- Schedule time for monthly inspections, and the preparation and delivery of safety meetings
- Allow time for familiarisation with safety issues to enable informed input and learnings to be shared with their workplace

Involve them in your incident investigation process

- Request their participation in incident investigations
- Utilise them to communicate incident findings to the workforce

Encourage learning and interaction

- Promote their attendance at safety and health seminars or functions
- Provide access to safety and health guidance materials

Increase opportunities for effective communication

- Advise them of intended changes to the workplace that could affect workers' safety and health
- Consult with them regarding hazards and incidents in the workplace and proposed controls
- Educate and encourage their participation in the incident resolution processes

